Date: 21 February 2020

To: Teachers and Students

In view of the evolving COVID-19 situation, NTU advises all staff, teachers and students to continue to be vigilant.

All staff, teachers and students must notify the Institute by phone (Tel: 6514-1934 / 6513-8156) or email (cailing@ntu.edu.sg / ykho@ntu.edu.sg) immediately if:

- You have recently been in close contact (e.g. stay in same household, had a meal together, sat within a few metres of the person during class) with:
  - someone who has been diagnosed with COVID-19;
  - someone who has been placed in isolation in a hospital or at National Centre for Infectious Diseases because they are suspected of having COVID-19; or
- You are living in the same household as someone who has been served a Quarantine Order (“QO”) issued by the Ministry of Health (MOH);

OR

- You are diagnosed with COVID-19;
- You have been placed in isolation in a hospital or at the National Centre for Infectious Diseases because you are suspected of having COVID-19;
- you have been served with a Quarantine Order issued by MOH.

You will be informed of what to do once you have provided the relevant details to the Institute.

CI-NTU Management