Date: 19 May 2020

To: Teachers and Students

We would like to update you on the recent advisory from NTU.

We trust you have been keeping well during this circuit breaker period. In preparation for the expected gradual easing of the national circuit breaker measures on 2 June 2020, we will be putting in place the following measures:

**Implementation of SafeEntry**

**From 18 May 2020**, to comply with the Government’s Safe Management Measures, the University will be implementing SafeEntry, the national digital check-in system which logs individuals’ entry into and exit from a venue to facilitate contact tracing. This will be enforced at all workplaces until further notice.

- Entry to the North and South academic complexes, office buildings and facilities on the main NTU campus, including NIE, the Novena and one-north campuses, will be limited to designated entry and exit points where SafeEntry and temperature scanning stations have been set up.

- All employees, students and visitors will be required to scan the SafeEntry QR code using their mobile phones or their NRIC at these manned entry and exit points.

- In addition, to facilitate more precise contact tracing should the need arise, everyone will also be required to check-in using the NTU QR code check-in system that is already in place before entering specific venues within buildings, such as tutorial rooms, laboratories, offices and meeting rooms.

- Whilst these measures may cause some inconvenience, for example, some may need to take a longer route than usual to reach their destination, they are necessary to allow the University and the Ministry of Health to quickly identify affected individuals in the event that contact tracing is required. We seek everyone’s cooperation to comply with these measures, which are part of the national effort to contain the community spread of COVID-19.

**From now till 1 June 2020**

**There is no change to the University’s existing measures.**

- All students, faculty and staff are not to return to campus during the circuit breaker period.

- Only employees who have received prior approval from the University (via their School Chair, Institute/Centre Director, or HOD) may continue to return to the campus occasionally to perform essential maintenance work or maintain critical items in the labs, as and when necessary.

- All other employees should continue to work from home, except for those who have received prior approval from the University to provide essential services on campus.
• All students are reminded to adhere to the circuit breaker measures whether on campus or at home. Anyone caught flouting these circuit breaker measures will be subject to disciplinary action from the University, in addition to Government penalties.

• To encourage students to be meaningfully engaged online while staying home, the National Youth Council has organised several activities that students can participate in. Check out mehgowhere.sg for more details.

From 2 June 2020

While the national circuit breaker measures are expected to be gradually eased on 2 June 2020, return to campus will be gradual and calibrated – we do not expect everyone to be back to campus immediately.

• As nationwide precautionary measures are expected to remain in place, together with new safeguards at workplaces and institutes of higher learning (IHLs), we foresee that the return to normalcy will be gradual and calibrated.

• More information will be provided in the coming days, in line with advice from the authorities on post-circuit breaker measures.

• All students who do not have classes during the vacation period are to stay away from the campus unless there are urgent matters to attend to. The University will provide more information on when student activities will resume on campus, in line with Government advisories and precautionary measures.

The University's priority remains to ensure that the health and well-being of our students, employees and visitors are protected, and the newly added measures are necessary to prevent the re-emergence of COVID-19 community cases.

Please stay safe and take care of yourselves to protect our community. For the latest information, visit CI-NTU's website, as well as the Ministry of Health and Ministry of Education websites.

CI Management